

**Partnership for Public Facilities and Infrastructure Act Guidelines Committee
Minutes
September 24, 2015**

Call to Order: The introductory meeting of the Partnership for Public Facilities and Infrastructure Act Guidelines Committee was held on Friday, September 24, 2015, at the Office of Planning and Budget, Atlanta, Georgia. The meeting convened at 10:00 A.M. Those in attendance and constituting a quorum were:

Present: Jason Ward, Kerry Armstrong, Bill Polk, Jim Thomas, Jim Woodward, William Wade, Doug Davidson, Jeffrey Parker, Sam Guest

Absent: Kevin Byrne

Staff Attendees: Stephanie Beck, Bakia Parrish, Katie Sharp, Rebecca Sullivan, Diana Pope

Welcome and Introductions:

Stephanie Beck, lead staff member, welcomed members to the first meeting. Attendees introduced themselves and provided a brief description of their industry background.

New Business:

I. Per Diem and Mileage Reimbursement

In accordance with O.C.G.A. 45-7-21, committee members are entitled to per diem for each day of meeting attendance. Members are also entitled to receive actual transportation costs while traveling in connection with committee functions. Transportation costs include mileage, parking, tolls, and public carrier costs.

To request per diem and transportation reimbursement, each member must complete a Travel Expense Statement Form and forward to the Office of Planning and Budget.

II. Selection of Committee Chairman and Vice Chairman

The floor was open for members to nominate a chair and vice chair.

MOTION by William Wade.

Moved to nominate Jim Woodward as Chair. The motion was seconded by Jason Ward. Motion carried.

MOTION by Kerry Armstrong.

Moved to nominate Jason Ward as Vice Chair. The motion was seconded by Jim Thomas. Motion carried.

III. Presentation: Overview of Senate Bill 59 by Robert Fortson (McGuireWoods Consulting) and John Watson (Massey, Watson, Bowers & Hembree, LLC)

Fortson and Watson provided a detailed overview of Senate Bill 49 and the role and expectations of the Partnership for Public Facilities and Infrastructure Act Guidelines Committee.

Senate Bill 49 was designed to establish a framework for both the public and the private sector.

- Public Sector Benefits: To be used as a guiding framework; to show things which have been successful or proven to have been of value in other states; and cause governments selecting this method of capital project financing to have a greater level of comfort.
- Private Sector Benefits: Provide a greater level of transparency for vendor selection.

IV. Presentation: Performance Based Building Coalition (PBBC)

The Performance Based Building Coalition conducted a roundtable discussion on the risk, value, and structure of Public-Private Partnership projects.

Next Meeting: The next meeting will be held Friday, November 13, 2015.

Adjournment: Meeting adjourned at 3:10 P.M.

Minutes Prepared By: Bakia Parrish, Staff Member