



# Financial Management Policies and Procedures

Issued by  
Office of Planning and Budget and  
State Accounting Office

Policy Number	Section Name	Policy Name	Effective Date	Version
AD_2010_02	Statewide Accounting Directive	Federal Funds - Indirect	May 1, 2010	1.1

## I. Event Description

The FY 2010 Amended Appropriations Act, HB 947 includes a new fund source designation of “Federal Funds Indirect” in the budgets for the five (5) Budget Units (State Agencies) listed under in section II. Applicability. These indirect Federal funds are itemized under the category of Intra-State Government Transfers (included in the category of **Other Funds**) in the Amended Act. However, the same funds were included in the **Federal Funds** category in the Original FY 2010 Appropriations Act.

In accordance with the Original FY 2010 Appropriations Act these state agencies have accounted for these indirect Federal funds in the Federal Funds category. Because of our statewide financial system (PeopleSoft) rules limiting changes to the BCM\_FUND\_SRC tree (tracks budgetary compliance by fund source) within a fiscal year, the reclassification in the Amended Act from Federal Funds to Other Funds would require changes of all recorded transactions to date.

Therefore and in accordance with State policy, the indirect Federal funds must be amended to the agency budgets as Other Funds to comply with the Amended Appropriations Act (BudgetNet Amendment Type AFY). After the amendment is approved, these Budget Units must de-amend these funds from Other Funds and amend them back in to the budget as Federal Funds with the appropriate CFDA numbers included (BudgetNet Amendment Type FOF).

Additionally, the FY 2011 Appropriations Act, HB 948 includes the same designation for indirect Federal funds. It is the intent that these funds should also be maintained throughout the year within the Federal Funds category (as opposed to Other Funds). Therefore, the same procedure must be followed when preparing the FY 2011 Annual Operating Budget. Enter the AOB designating Federal Funds Indirect as Other Funds. Then after the AOB is approved, de-amend these funds from Other Funds and amend them back in to the budget as Federal Funds with the appropriate CFDA numbers included (BudgetNet Amendment Type FOF)

## II. Applicability

Department of Behavioral Health and  
Developmental Disabilities  
Department of Community Health

Department of Early Care and Learning  
Office of the Governor  
Technical College System of Georgia

## III. Procedures

Budget Units must add “temporary” fund sources for use in reporting the budget amendment consistent with the Amended Appropriations Act. Such fund sources should be in the range 90xxx – 97xxx. When adding the fund source in PeopleSoft (Design Chartfields), include the CFDA number in the fund source **description**. The funding type selected should be “Other;” **do not** select a funding type of Federal for these temporary fund sources. The associated tree request should place the applicable fund source(s) on the BCM\_FUND\_SRC tree with a parent value of OISGP or OTH2 (both are categories of Other Funds, and either is acceptable).

In BudgetNet, show the amount(s) related to the appropriated “Federal Funds Indirect” on the Schedule of Other Funds as follows:

- Appropriations Category - Other Funds - Not Specifically Identified
- Fund Code – enter fund **source** number
- Name of Other Fund –Federal Funds Indirect (CFDA#\*)  
\*the CFDA number entered should be 93.575, 93.667, or 93.558, in accordance with the Amended Act
- Purpose/Description – Temporary Budget – Federal Indirect

Prepare and submit an additional budget amendment to de-amend these funds from Other Funds and amend them back in to the budget as Federal Funds with the appropriate CFDA numbers included. These funds must be included in the BudgetNet Schedule of Federal Funds.

## IV. Approval

<b>Agency</b>	<b>Approval Date</b>
Office of Planning & Budget	May 14, 2010
State Accounting Office	May 14, 2010

## V. Revision History

<b>Version</b>	<b>Date</b>
1.1	May 1, 2010