



Governor's Office of
PLANNING AND BUDGET
THE STATE OF GEORGIA

COVID-19 Prevention and Mitigation Hospital Grant Program

American Rescue Plan
State Fiscal Recovery Funds



Grant Overview

1. Updated deadlines and extension of grant
2. Allowable Use Examples
3. Post Award Process Updates
4. Capital Expenditures/Project Approval
5. 2 CFR 200 and Procurement
6. Q&A and Breakouts



Authorized User Designation

- Link on website (updated today)
- To add users, subrecipient will need a signed memo from Organization Leadership (CEO, Director, Mayor, Chairman, etc.)
 - This must be on official letterhead
- Only Authorized Representatives will be able to remove users. (if you have turnover, you should add users first and those users will have the ability to add user)



Grant Overview

Program Total: \$170,000,000

Award Amount: Up to \$950,000 per facility

Eligibility: Public and Private Hospitals licensed by DCH

Website: <https://opb.georgia.gov/covid-19-prevention-and-mitigation-hospi>

Grantee Orientation Video:

https://www.youtube.com/watch?v=0KY5VN_iCD8

Updated Project Period: March 3, 2021 and ending December 1, 2024.

Deadline to Accept Award: All eligible hospitals must sign terms and conditions and be a registered vendor with the state by December 1, 2022. After this date, all unaccepted awards will be reobligated to other COVID-19 related purposes.



Allowable Expenses

This grant is meant to serve as a capital improvements to hospitals grant.

Expenses Eligible for Reimbursement Include:

- Improvements or construction of COVID-19 testing sites and laboratories, and acquisition of related equipment
- Improvements or construction of medical facilities generally dedicated to COVID-19 treatment and mitigation (e.g., emergency rooms, intensive care units, telemedicine capabilities for COVID-19 related treatment);
- Expenses of establishing temporary medical facilities and other measures to increase COVID-19 treatment capacity, including related construction costs;
- Acquisition of equipment for COVID-19 prevention and treatment, including ventilators, ambulances, and other medical or emergency services equipment;
- Installation and improvements of ventilation systems;



Allowable Expenses

Examples:

- Generators
- Ventilator and Ventilator Accessories
- AED/Defibrillator
- HVAC system/Ventilation Improvements
- MRI purchases (*related to the prevention or treatment of COVID-19)
- Emergency Room Upgrades/Construction
- COVID-19 Vaccine Sites (Improvements to Existing or Construction of New)
- Ambulance
- Emergency Equipment
- Telemed for COVID-19 related treatments
 - Software
 - Hardware
 - IT Infrastructure related to telemed treatment for COVID-19



Unallowable Expenses

Unallowable Examples Include But Are Not Limited To:

- Personnel (including travel personnel)
- Salary Increases/Premium Pay/Hazard Pay
- Meals
- Vaccines/Boosters
- Testing
- Supplies (to include PPE that are generally considered supplies such as masks, gloves, gowns, etc.)*
- Emergency Response Radio Systems
- General Software or Hardware
- Marketing/Flyers



Process Updates

UEI/SAMS: On April 4, 2022, the federal government transitioned all DUNS to a UEI issued from SAM.gov. For more information visit <https://opb.georgia.gov/step-1-unique-entity-identifier-uei>

Terms and Conditions: T&Cs must be signed by **12/1/2022**

Vendor Management: Vendor management information must be sent to OPB by **12/1/2022**. SAO is currently processing these within 3-4 weeks. Given common errors that occur when vendors submit, please submit these forms to SAO no later than **November 1, 2022**.

Policy Requirements:



2 CFR 200, 2 CFR § 200.439 Equipment and other capital expenditures

(2) Capital expenditures for special purpose equipment are allowable as direct costs, provided that items with a unit cost of \$5,000 or more have the prior written approval of the Federal awarding agency or pass-through entity.

Additionally, capital expenditures may involve long lead times, and the Written Justification may support recipients in analyzing proposed capital expenditures to confirm that they conform to the obligation and expenditure timing requirements.



Capital Expenditure Justification Form: All subrecipients under this program must submit a capital expenditure form via the portal. This form must be approved by your program specialist before submitting payment request.

Procurement Documentation: 2 CFR 200 is applicable under SFRF and this grant program. All grants are expected to comply with this federal policy.

[Procurement Information: eCFR :: 2 CFR Part 200 Subpart D - Procurement Standards](#)

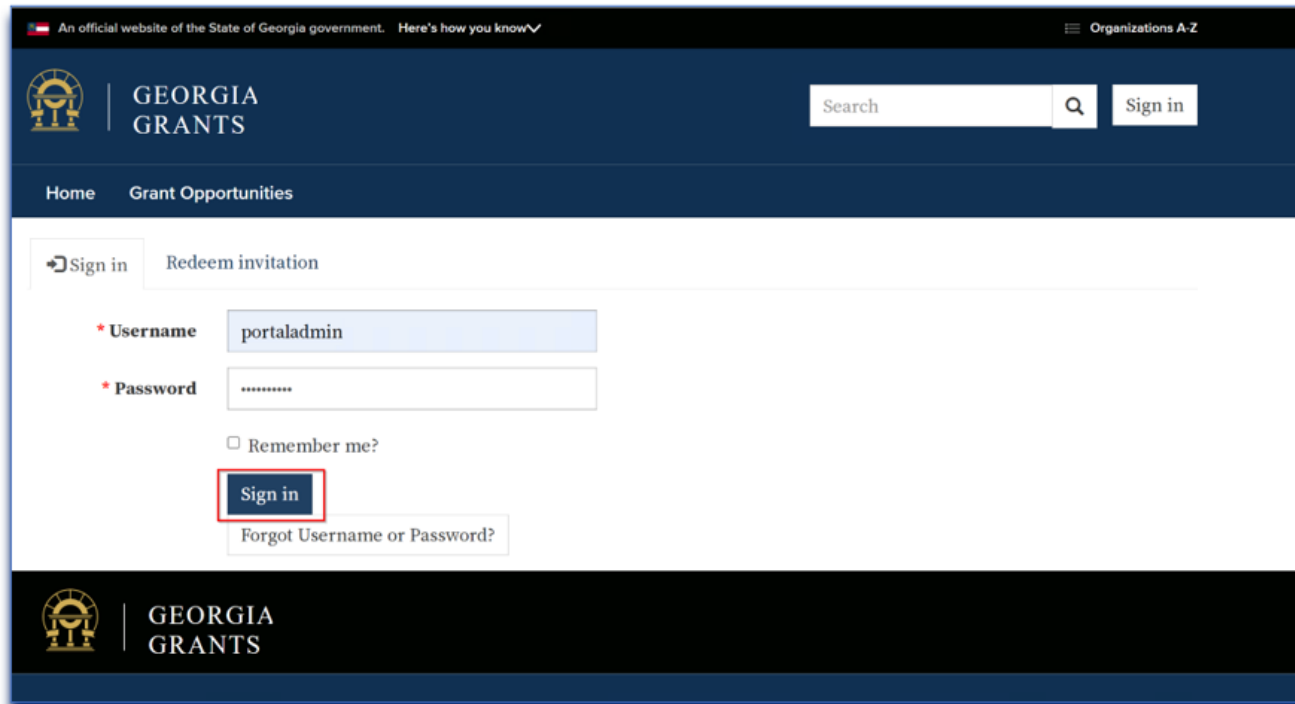


Process Updates

- OPB will require a justification of procurement methods that do not undergo a competitive process. This must be uploaded in the document section of the capital expenditure project form is submitted. Ex. Sole Source, Micro-Purchase, Small Purchase, etc.
- Documentation in support of a competitive process may be uploaded upon payment request submission. Ex. RFP, RFIs, etc.
- OPB will provide approval in the portal for the subrecipient.
- A template for this procurement will be provided on the OPB For Grantees website under the Important Documents Section.

1 SIGN IN TO GEORGIA GRANTS PORTAL

1. Open a new web browser¹ session. The portal is accessible from personal computers and mobile devices.
2. Type cares.georgia.gov in the address bar.
3. Click Sign In
4. Enter the email address or user name created when you redeemed your invitation.
5. Enter your password and click **Sign In**.

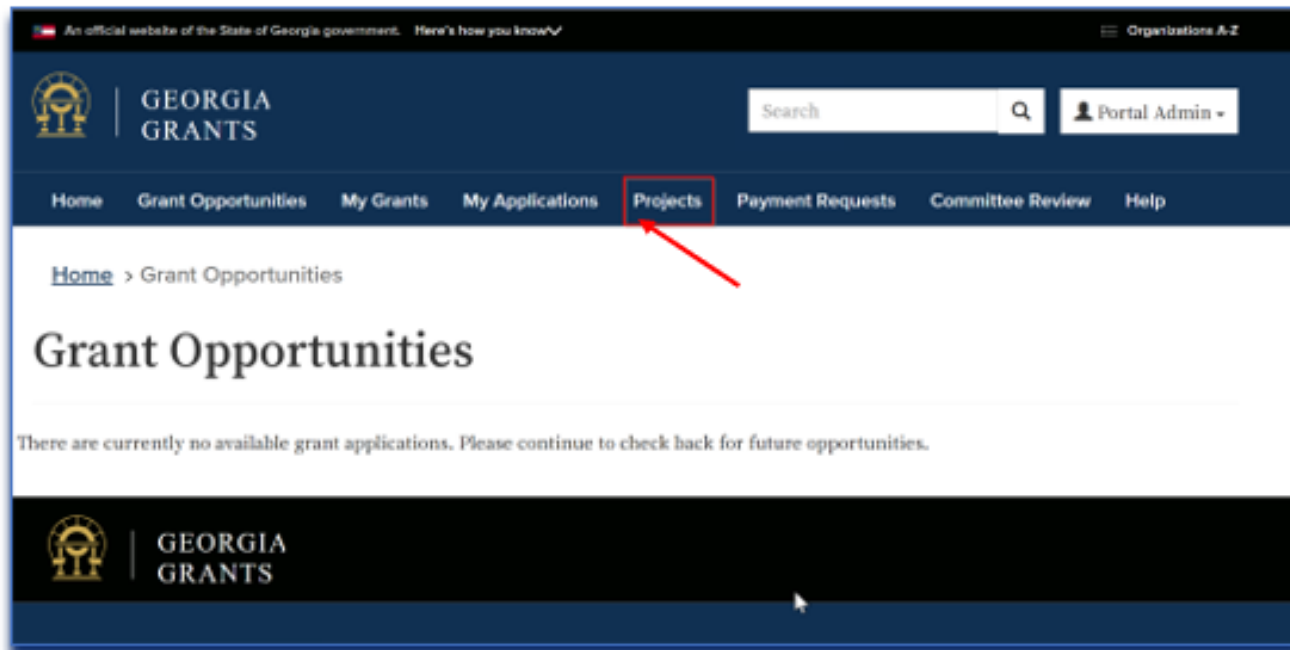


The screenshot shows the Georgia Grants Portal sign-in interface. At the top, there is a navigation bar with the Georgia state flag, the text "An official website of the State of Georgia government. Here's how you know", and a menu icon labeled "Organizations A-Z". Below this is the "GEORGIA GRANTS" logo and a search bar with a "Sign in" button. The main content area has two tabs: "Sign in" (selected) and "Redeem invitation". Under the "Sign in" tab, there are two input fields: "Username" with the value "portaladmin" and "Password" with masked characters. Below the password field is a checkbox for "Remember me?". A "Sign in" button is highlighted with a red box. At the bottom of the form is a link for "Forgot Username or Password?". The footer of the page features the "GEORGIA GRANTS" logo and text.



2 PROJECT PAGE DETAILS

- Navigate to the Project Tab page





Form

➤ From the Project Tab select the project you like to view

GEORGIA GRANTS

Search [] [] Portal Admin -

Home Grant Opportunities My Grants My Applications Projects Payment Requests Committee Review Help

Home > Projects

Projects

EDIT Copy (Home | Projects)

Project ID	Project Name ↑	Project Description	Project Status	Created On	
PR-0006602	Augusta Judicial Circuit	Augusta Judicial Circuit	Active	12/9/2021 10:50 AM	Edit
PR-0006353	Cherokee County Fire	Cherokee County Fire Supplement	Active	11/29/2021 12:29 PM	Edit
PR-0006354	Cherokee County Police Department	Supplement	Active	11/29/2021 12:30 PM	Edit
PR-0006357	City of Marietta	City of Marietta Police	Active	11/29/2021 1:03 PM	Edit
PR-0006356	Cobb County Police	Cobb County Police Department	Active	11/29/2021 12:36 PM	Edit



3 TABS ON THE PROJECT PAGE

3.1 PROJECT OVERVIEW

- After selecting the project, all "*" are mandatory fields that need to be filled in the Project overview.
- After completing, press 'Save' button and click on the 'Next' button to move to the Project Location tab.

Project Overview | Project Location | Documents | Payment Request(s)

Project ID: PB-0006602 | Project Status: Review In Progress

Project Name*: Augusta Judicial Circuit

Project Start Date*: 1/1/2022 | Project End Date: 12/31/2022

Capital Expenditure Type*

Project Type*

Project Description*: Augusta Judicial Circuit

Project Justification

Planned Project Outcome

Save | Next

3.2 PROJECT LOCATION

- Project Location identifies the location of the project after filling this tab:
 - Select 'Next' to move to 'Documents' tab or
 - Click on the 'Save' to save changes on this Project Location page
 - Select 'Previous' to go back to 'Project Overview' tab

Project Overview | Project Location | Documents | Payment Request(s)

Street*: Test

City*: test | County: cherokee

State*: GA | ZIP Code*: 00000

Previous | Save | Next

3.3 DOCUMENTS

- Upload the supporting documents in the 'Documents' tab.
- Once all changes are completed and supporting documents are uploaded click on the 'Submit' button to submit the Project for Approval process.
- System will not allow the Grantee to edit the Project from when status is in
 - Submitted
 - Review In Progress
 - Approved
 - Rejected
- Grantee will have ability to edit the Project form when the status is in



Form

- Draft
- Returned For Revision

An official website of the State of Georgia government. Here's how you know! Organizations A-Z

GEORGIA GRANTS Search Portal Admin -

Home Grant Opportunities My Grants My Applications Projects Payment Requests Committee Review Help

[Home](#) > [Projects](#) > Project

Project

Project Overview Project Location Documents Payment Request(s)

Instructions: Please upload any supporting documentation for your proposal
For documents over 50MB, please email them to grants@opb.georgia.gov and include your proposal name in the subject line.

Documents

Submit Previous Save Next



3.4 PAYMENT REQUEST(S)

- Click on the 'Payment Request(s)' tab to view all the associated payments to the given project.

The screenshot shows the Georgia Grants website interface. At the top, there is a navigation bar with the Georgia Grants logo, a search bar, and a user profile dropdown for 'Portal Admin'. Below the navigation bar is a menu with options: Home, Grant Opportunities, My Grants, My Applications, Projects, Payment Requests, Committee Review, and Help. The main content area shows a breadcrumb trail: Home > Projects > Project. The title 'Project' is displayed, followed by a row of tabs: Project Overview, Project Location, Documents, and Payment Request(s). The 'Payment Request(s)' tab is highlighted in a dark teal color. Below the tabs, the section 'Payment Requests' is shown with a table of data.

Payment ID ↑	Grant Application	Amount Requested	Payment Date	Payment Status	Submitted On	Amount Approved
PA-0011630	TEST USE ONLY	\$0.00		Rejected		\$0.00

A 'View' button is located to the right of the table row.



4 SELECT PROJECT ON NEW PAYMENT REQUEST

➤ Click on the 'Payment ID' to view the payment details.

Grant 999-NH Grant

Grant	999-NH Grant
Type	Reimbursement Basis
Amount Awarded	\$100.00
Amount Requested	\$10.00
Amount Approved	\$10.00
Amount Drawn	\$0.00

ID#
[Copy ID#](#) | [Grant App](#)

Details

ID *	Grant *	Status
999-NH Grant	Broadband Infrastructure	Approved
Grantee *	Primary Contact *	Grant Amount
GC IT ***PRODUCTION***	Bhuvana Manish	\$100.00

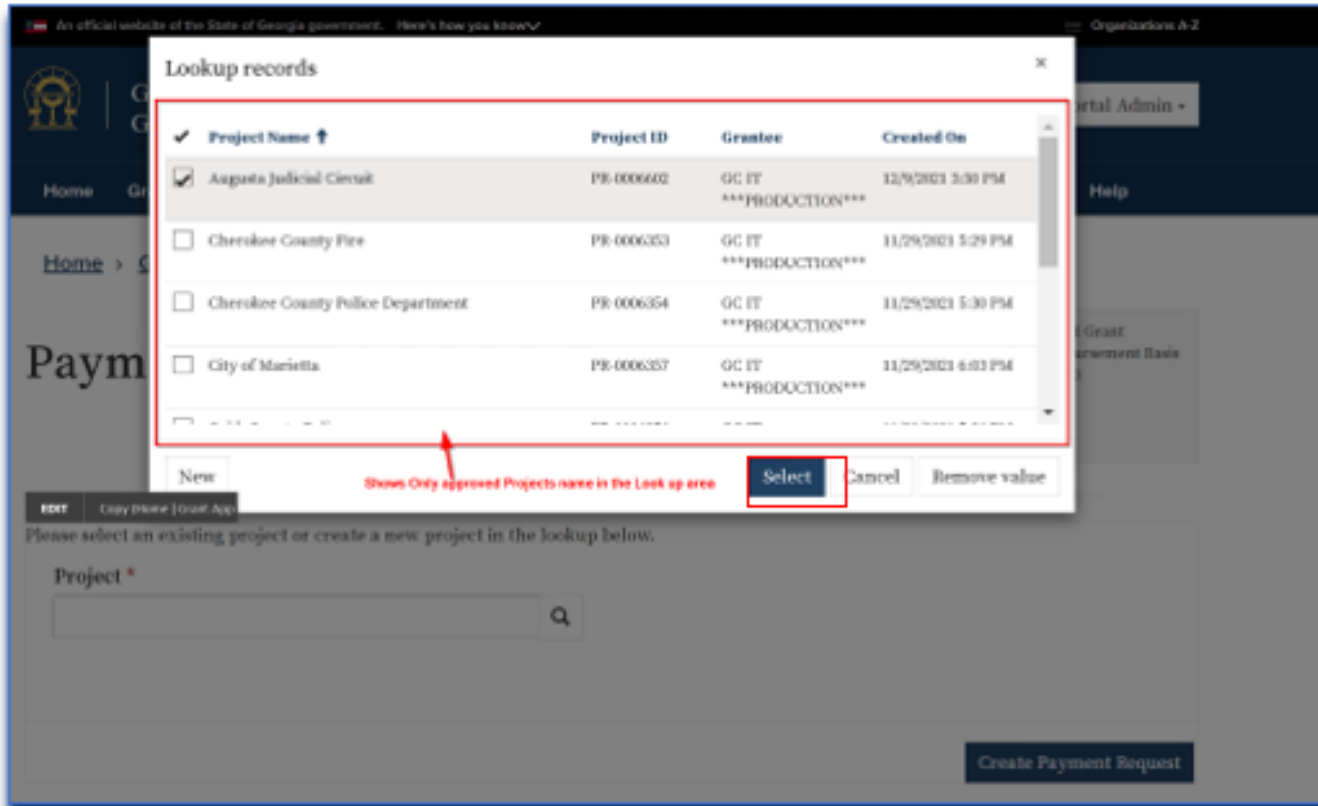
Payments

New Payment Request

Payment ID ↑	Project	Amount Requested	Payment Date	Payment Status	Submitted On	Amount Approved	
PA-0010980	NH Test	\$10.00		Approved		\$10.00	View
PA-0012645		\$39,148.52		Draft		\$0.00	Edit

Form

- Select the Project Name and press "Select" button. Only 'Approved' projects will be listed in the view



Lookup records

<input checked="" type="checkbox"/>	Project Name ↑	Project ID	Grantee	Created On
<input checked="" type="checkbox"/>	Augusta Judicial Circuit	PR-0006602	GC IT ***PRODUCTION***	12/9/2021 3:30 PM
<input type="checkbox"/>	Cherokee County Fire	PR-0006353	GC IT ***PRODUCTION***	11/29/2021 5:29 PM
<input type="checkbox"/>	Cherokee County Police Department	PR-0006354	GC IT ***PRODUCTION***	11/29/2021 5:30 PM
<input type="checkbox"/>	City of Marietta	PR-0006357	GC IT ***PRODUCTION***	11/29/2021 4:03 PM

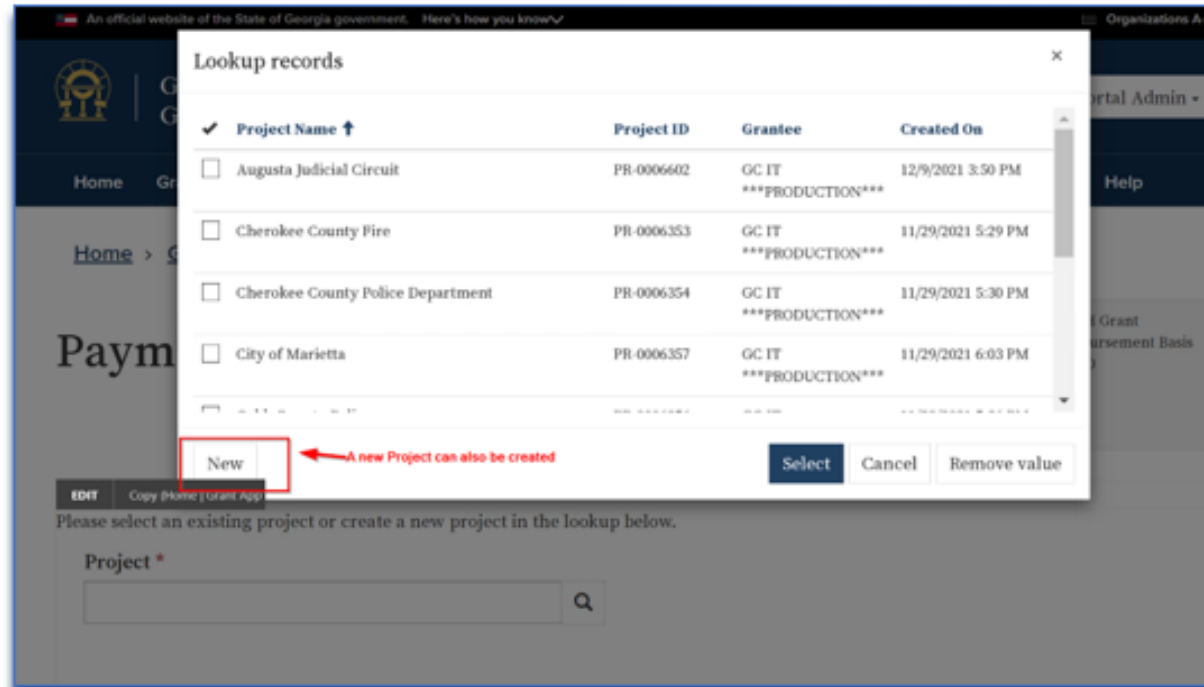
New Shows Only approved Projects name in the Look up area **Select** Cancel Remove value

Please select an existing project or create a new project in the lookup below.

Project *

5 CREATE NEW PROJECT ON NEW PAYMENT REQUEST

- Click on the 'New' button to create new project.



Project Name	Project ID	Grantee	Created On
<input type="checkbox"/> Augusta Judicial Circuit	PR-0006602	GC IT ***PRODUCTION***	12/9/2021 3:50 PM
<input type="checkbox"/> Cherokee County Fire	PR-0006353	GC IT ***PRODUCTION***	11/29/2021 5:29 PM
<input type="checkbox"/> Cherokee County Police Department	PR-0006354	GC IT ***PRODUCTION***	11/29/2021 5:30 PM
<input type="checkbox"/> City of Marietta	PR-0006357	GC IT ***PRODUCTION***	11/29/2021 6:03 PM

New | Select | Cancel | Remove value

Please select an existing project or create a new project in the lookup below.

Project *

- Selecting 'New' button will lead to new record creation
 - When clicked on this button new Project form will be opened.
 - When all the required details are entered allow grantee to 'Submit' the form.



Form

Create a new record

Project Name *

Project Start Date *

Project End Date

Project Location

Street *

City * **County**

State *

ZIP Code *

Project Description *



Questions



Contacts

Program Specialist: Bria.Harris@opb.georgia.gov

Questions Related to the GeorgiaGrants Portal: support@grantcare.com

For General Grant Programs: grants@opb.Georgia.gov