

**Partnership for Public Facilities and Infrastructure Act Guidelines Committee
Minutes
November 13, 2015**

Call to Order: The second meeting of the Partnership for Public Facilities and Infrastructure Act Guidelines Committee was held on Friday, November 13, 2015, at the Office of Planning and Budget, Atlanta, Georgia. The meeting convened at 10:00 A.M. Those in attendance and constituting a quorum were:

Present: Jason Ward, Kerry Armstrong, Bill Polk, Jim Woodward, William Wade – attended by phone, Doug Davidson, Jeffrey Parker, Sam Guest, and Kevin Byrne

Absent: Jim Thomas and Doug Davidson - Greg Schlich attended on his behalf

Staff Attendees: Stephanie Beck and Rebecca Sullivan

Members of the Public: Catherine Fleming (GMA) and Shaun Adams (ACCG)

New Business:

I. Call to Order

The Chairman, Jim Woodward, called the meeting to order and discussed the goal of the meeting. Members will discuss how to organize responsibilities for creating an initial draft of guidelines. Virginia's guidelines will serve as a starting point for review.

II. Approval of September 24 Meeting Minutes

Members were provided a copy of the September 24 meeting minutes for review. The Chairman asked for a motion to approve. Kerry Armstrong moved to approve. Jeffrey Parker seconded the motion. Minutes were approved by unanimous vote.

III. General Discussion

The Chairman provided all of the Committee members with a copy of the current Virginia guidelines and suggested that the Committee walk through each section and provide feedback. The Chairman will convert the document to a Word document and adjust the guidelines to conform to Georgia law to share with members.

There was general discussion regarding what additional authority this will provide local governments that did not previously exist. The Chairman stated that this did not change the power of local governments but will provide guidelines for accepting proposals. There was also discussion regarding North Carolina's guidelines which are far more restrictive than Virginia's.

The Committee then went through each section to assign it to specific members and asked that they review their specific section and provide a revised draft with their comments to the Chairman by December 4. There may be a need for a conference call between the November and January meetings to discuss initial comments. Jeffrey Parker stated that he will put together a document comparing and contrasting alternative versions of guidelines from other states to share with the

Committee to assist them in their review. It was suggested that the Committee consider guidelines from Florida, Texas, and North Carolina as alternative examples.

IV. Open Public Comment

Shaun Adams of the Association of County Commissioners of Georgia spoke to the Committee on ACCG's involvement in crafting the initial legislation and the local perspective on the need for a consistent framework for handling public-private partnership projects. He noted that the legislation and the guidelines are not intended to create any unfunded mandates for local governments but instead to help them pursue projects they may not otherwise be able to afford or have the bandwidth to process.

Kevin Byrne asked about the impact on local governments who have already drafted their own local guidelines that do not meet the standards of SB 59. Shaun Adams responded that the legislation requires only that the local guidelines not be inconsistent with SB 59, so it is unlikely that any existing guidelines already established would require only tweaking to meet the legislative requirements.

Next Meeting: The next meeting will be held Friday, January 8, 2016.

Adjournment: Kevin Byrne made a motion to adjourn. Jason Ward seconded the motion. The Committee voted unanimously to adjourn. Meeting adjourned at 11:00 a.m.

Minutes Prepared By: Stephanie Beck, Staff Member