



OFFICE OF PLANNING AND BUDGET

Nathan Deal
Governor

Teresa MacCartney
Director

August 1, 2018

MEMORANDUM

TO: Agency Heads
Fiscal Officers

FROM: Teresa A. MacCartney 

RE: **Budget Instructions: Amended FY 2019 and FY 2020**

The last eight years have seen Georgia grow by leaps and bounds. Our economy is outpacing that of the rest of the country. We are the 8th most populous state in the nation, and in addition to welcoming many new citizens to our state, we have welcomed many companies who have decided to make Georgia home. With that robust growth, we have been able to fully fund the K-12 education formula, invest heavily in our transportation infrastructure, restore our Rainy Day Fund to a healthy level, and maintain well-funded, healthy pension systems for teachers and state employees who have served our state and its citizens.

After a strong finish to FY 2018, we expect that revenue performance to continue into FY 2019 and FY 2020. After eight years of conservative fiscal management, balanced budgets, and strategic investments, today our state stands tall once again on solid financial footing. As we look ahead to a new chapter in our state's history, Governor Deal would like to hear agencies' strategies for further improving the way we do business. Agencies should examine current business processes to determine where we are able to provide better services to customers, address an unmet need, or expand a successful program to provide a larger impact. To support those initiatives and encourage additional investment and innovation, agencies may request up to a 2% enhancement to their current budget for FY 2020. Agency budgets for Amended FY 2019 should maintain current spending levels.

The General Budget Preparation Procedures are available on the OPB website at opb.georgia.gov for use in preparing your agency's Amended FY 2019 and FY 2020 budget request. Planning and Budget Cloud Services (PBCS) instructions are also accessible on the OPB website. Each agency, department, and authority must submit a budget request that is in accordance with the Governor's budget instructions. There may be some enrollment or formula driven programs that will be exempted from the 2% enhancement request. OPB will notify you as to those exclusions. OPB will also host two open house opportunities for agencies who would like to work on their budget, capital requests, or performance measure entry in PBCS. These sessions will be held at our offices on Thursday, August 16 and August 23 from 1:00 – 4:00. Budget submissions are due on Tuesday, September 4, 2018.

TAM:sbg