Performance Assessment

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| **Purpose:** The performance assessment process is focused on identifying target performance, analyzing trends in performance, and developing strategies for improvement. |
| **Target Information** |
| **Measure** | *Enter the measure as it appears on Budget Tool.* |  |
| **What is the target for this measure?** | *OPB does not require targets; however, agency management may have internal targets.*  |  |
| **Trend Analysis** |
| **Performance Data** | *Insert the four most recent data points for this performance measure.* |  |  |  |  |
| **Based on historical data, summarize the overall trend.** | *What trend do you see? Have you moved the baseline measurement in the correct direction? If so which direction? e.g. "Up", "Down", "Static"* |  |
| **Was the target met?**  | *If applicable, note whether or not the target was met. Describe the factors leading to positive or negative performance.* |  |
| **Improvement Strategies** |
| **What strategies can you employ to meet your goals?** | *List possible strategies for meeting goals and maintaining or improving performance.*  |  |
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